

We are a successful and well-established corporate group in the field of real estate development, student living, facility management & consulting. In addition to our broad portfolio as real estate developer, our distinctive quality and customer focus as well as our highest level of professionalism and creativity are the cornerstones of our long-term positive development.

As a result of the continual development of the complete group and to strengthen our professional team of our subsidiary **value one development international GmbH** in **Vienna (Austria)** we are currently looking for an

Acquisition Manager (m/f)

Essential duties and responsibilities:

- Responsible for the first assessment of real estate opportunities (location, site visits, estimating the possible number of apartments) and implement/use of an international network to market participants (sellers, agents and other service providers)
- Provide LOI drafts, in cooperation with Head of Acquisition
- Performing all administrative duties such as preparation of the development calculations, taking responsibility for the preparation of the Investment Recommendation Paper (Due Diligence budgets, compilation of relevant documents in time), Investment Committee Paper, assessing due diligence results, collecting investor's approval to purchase the property and providing offers with sketches
- Negotiate Sales and Purchase Agreements, in cooperation with Head of Acquisition
- Collect and maintain relevant documents including uploading them into the electronic data room

Requirements include:

- Bachelor's degree in Real Estate or a relevant field (commercial/technical/legal) required
- Minimum of three years of experience in investment management
- Independently working and structured approach together with analytical and solution seeking mind
- Strong practical knowledge of MS Office Word, Outlook, PowerPoint and Excel required
- Business fluent English skills, and preferably of another European language
- Strong interpersonal aptitude with excellent oral and written communication skills
- Results oriented, ability to priorities work and to work effectively under pressure
- Reliable and trustworthy personality

Our offer:

- Exciting field of duties with the opportunity for creative freedom and development
- Modern and challenging working environment

The salary for this position is € 4.285,- gross per month (full-time / all-in). We will be pleased to discuss the appropriate effective salary based on your qualifications and experience.

Under the following link we inform you about the handling of your personal data in the application process: [Privacy information](#)

Curious?

We would be grateful if you could send your current CV and a letter of motivation to: Sebastian Skala, Head of HR, jobs@value-one.at

